

Agenda

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Council

Date: **Monday 3 February 2014**

Time: **5.00 pm**

Place: **Council Chamber, Town Hall**

For any further information please contact:

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The meeting will also be available via a webcast. This means that people may choose to watch all or part of the meeting over the internet rather than attend in person. The webcast will be available to view on the City Council's website after the meeting.

Council

Membership

Lord Mayor

Councillor Dee Sinclair

Deputy Lord Mayor

Councillor Tony Brett

Sheriff

Councillor Mohammed Abbasi

Councillor Mohammed Altaf-Khan

Councillor Laurence Baxter

Councillor Elise Benjamin

Councillor Susan Brown

Councillor Jim Campbell

Councillor Anne-Marie Canning

Councillor Bev Clack

Councillor Mary Clarkson

Councillor Colin Cook

Councillor Van Coulter

Councillor Steven Curran

Councillor Roy Darke

Councillor Jean Fooks

Councillor James Fry

Councillor John Goddard

Councillor Michael Gotch

Councillor Mick Haines

Councillor Sam Hollick

Councillor Rae Humberstone

Councillor Graham Jones

Councillor Pat Kennedy

Councillor Shah Khan

Councillor Ben Lloyd-Shogbesan

Councillor Mark Lygo

Councillor Sajjad Malik

Councillor Stuart McCready

Councillor Mark Mills

Councillor Helen O'Hara

Councillor Michele Paule

Councillor Susanna Pressel

Councillor Bob Price

Councillor Mike Rowley

Councillor Gwynneth Royce

Councillor David Rundle

Councillor Gill Sanders

Councillor Scott Seamons

Councillor Craig Simmons

Councillor Val Smith

Councillor John Tanner

Councillor Ed Turner

Councillor Louise Upton

Councillor Oscar Van Nooijen

Councillor Ruth Wilkinson

Councillor David Williams

Councillor Dick Wolff

HOW TO OBTAIN AGENDA

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum internal and Council member requirement. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's and at the Westgate Library

A copy of the agenda may be:-

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- Downloaded from our website
- Subscribed to electronically by registering online at mycouncil.oxford.gov.uk
- Sent to you in hard copy form upon payment of an annual subscription.

SUMMONS

A meeting of the City Council will be held in the Council Chamber, Town Hall, on Monday 3 February 2014 at 5.00 pm to transact the business set out below.

Peter Sloman

Proper Officer

AGENDA

	Pages
1 APOLOGIES	
2 DECLARATIONS OF INTERESTS	
3 MINUTES	1 - 30
Minutes of the ordinary meeting of Council held on 25 th November 2013.	
4 APPOINTMENTS TO COMMITTEES	
5 ANNOUNCEMENTS	
Announcements by:	
(1) The Lord Mayor	
(2) The Sheriff	
(3) The Leader of the Council	
(4) The Chief Executive, Chief Finance Officer, Monitoring Officer	
<u>PART 1 - ITEMS FOR DECISION</u>	
6 PUBLIC ADDRESSES AND QUESTIONS THAT RELATE TO	

MATTERS FOR DECISION AT THIS MEETING

Public addresses and questions received in accordance with Council Procedure Rule 11.10 and 11.11. The full text of any address or question must be received by the Head of Law and Governance by 5.00pm on Tuesday 28th January 2014.

Full details of addresses and questions submitted by the deadline will be provided separately prior to the meeting.

7 ELECTIONS STAFF FEES AND THE OXFORD LIVING WAGE 31 - 32

The Returning Officer has submitted a report which seeks an amendment to the delegated authority for the Returning Officer to approve the scale of fees for elections held in the City.

Council is asked to agree to amend the delegated power of the Returning Officer to agree election fees to allow him to alter those fees where any payment to an individual would fall below the prevailing Oxford Living Wage.

8 CITY EXECUTIVE BOARD MINUTES 33 - 52

(1) Minutes of the meeting held on 11th December 2013.

(2) Minutes of the meeting held on 22nd January 2014.

9 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL

Questions on notice under Council Procedure Rule 11.9(b) may be asked of Lord Mayor, a Member of the City Executive Board or the Chair of Committee.

Questions on notice must, by the Constitution be notified to the Head of Law and Governance by no later than 1.00pm on Monday 27th January 2014.

Full details of any questions and responses will be provided separately prior to the meeting.

PART 2 - PUBLIC INVOLVEMENT AND SCRUTINY

10 PUBLIC ADDRESSES AND QUESTIONS THAT DO NOT RELATE TO MATTERS FOR DECISION AT THIS COUNCIL MEETING

Public addresses and questions received in accordance with Council Procedure Rule 11.10 and 11.11. The full text of any address or question must be received by the Head of Law and Governance by 5.00pm on Tuesday 28th January 2014.

Full details of the addresses and questions submitted by the deadline will be

provided separately prior to the meeting.

11 PETITIONS

None submitted for consideration.

12 OUTSIDE ORGANISATION/COMMITTEE CHAIR REPORTS AND QUESTIONS

53 - 58

- (a) Members who are Council representatives on external bodies or Chairs of Council Committees who consider that a significant decision or event has taken place, will give notice to the Head of Law and Governance by 1.00 pm on Thursday 30th January 2014 to present a written or oral report on the event or the significant decision and how it may influence future events.
- (b) Each ordinary meeting of Council shall receive a written report concerning the work of one of the partnerships on which the Council is represented.

Oxford Safer Communities Partnership

The Head of Environmental Development has submitted a report on behalf of Councillor Pat Kennedy, Board Member, Education, Crime and Community Safety, which informs Members of the work of the Oxford Safer Communities Partnership.

Council is asked to comment on and note the report.

13 SCRUTINY COMMITTEE BRIEFING

59 - 60

The Chair of the Scrutiny Committee has submitted a report which updates Council on the activities of scrutiny and other non-executive Councillors since the last meeting of Council.

Council is asked to comment on and note the report.

PART 3 - MOTIONS REPRESENTING THE CITY

14 MOTIONS ON NOTICE

61 - 66

Council Procedure Rule 11.16 refers.

Motions received by the Head of Law and Governance by the deadline of 1.00pm on Wednesday 22nd January 2014 are attached to this agenda.

15 MATTERS EXEMPT FROM PUBLICATION

If Council wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for Council to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(The Access to Information Procedure Rules – Section 15 of the Council’s Constitution – sets out the conditions under which the public can be excluded from meetings of the Council

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.